



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE:

September 15, 2015


The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

43 September 15, 2015


PATRICK OZAWA
ACTING EXECUTIVE OFFICER

REVISED

WATERSHED CONSERVATION AUTHORITY FISCAL YEAR 2015-16 ANNUAL BUDGET (SUPERVISORIAL DISTRICTS 1, 2, 4, AND 5) (3 VOTES)

SUBJECT

Approve the Watershed Conservation Authority's annual budget for Fiscal Year 2015-16 to continue the development and implementation of multiuse projects to expand and improve the open space and recreational opportunities for the conservation, restoration, and environmental enhancement of the San Gabriel and Lower Los Angeles Rivers Watershed consistent with the goals of flood protection, water supply, groundwater recharge, and water conservation, and authorize the Chief Engineer of the Los Angeles County Flood Control District or her designee to contribute \$25,500 to the Watershed Conservation Authority.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:

1. Find that the action set forth in this Board letter is not a project pursuant to the California Environmental Quality Act.
2. Approve the Fiscal Year 2015-16 Budget for the Watershed Conservation Authority.

3. Authorize the Chief Engineer of the Los Angeles County Flood Control District or her designee to contribute \$25,500 to the Watershed Conservation Authority.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Watershed Conservation Authority (WCA) is a joint powers agency comprised of the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) and the Los Angeles County Flood Control District (LACFCD). The Joint Exercise of Powers Agreement creating the WCA requires the WCA to adopt an annual budget and submit it to the governing boards of the RMC and LACFCD for approval and prohibits the WCA from disbursing any funds except pursuant to a budget that has been approved by the RMC and LACFCD. The Joint Exercise of Powers Agreement also provides for the RMC and LACFCD to each make annual contributions to the WCA, not to exceed ~~\$50,500~~ \$35,500 for the RMC and not to exceed \$25,500 for the LACFCD.

The purpose of the recommended actions is to approve the WCA's annual budget for Fiscal Year 2015-16 (Enclosure A) and approve a contribution by the LACFCD to the WCA for Fiscal Year 2015-16 in the amount of \$25,500. The Board's approval will allow the WCA to commence receipt and disbursements of funds in conformance with the adopted budget.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness/Fiscal Sustainability (Goal 1) by collaborating cross jurisdictionally and developing partnerships to effectively manage and leverage our resources.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The proposed projects and other expenditures identified in the enclosed budget will be funded by rental income from leases of WCA property and various grants awarded to the WCA in addition to the WCA and LACFCD contributions. Approval of the budget will enable the WCA to commence and continue implementing projects of mutual interest to the LACFCD and RMC.

The Joint Exercise of Powers Agreement previously approved between the LACFCD and RMC, as described in more detail below, provides for both parties to make contributions to the WCA. The value of the LACFCD's contribution shall not exceed \$25,000 in any fiscal year, plus \$500 per annum to cover the costs of mailing notices and other required expenditures. Sufficient funds to cover the LACFCD's contribution are included in the LACFCD Fiscal Year 2015-16 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On April 1, 2003, Synopsis 34, the Board approved a Joint Exercise of Powers Agreement between the RMC and LACFCD to create the WCA. Creation of the WCA was authorized pursuant to the Joint Exercise of Powers Act, Government Code, Section 6500, et. seq. The role of the WCA is to facilitate the development and implementation of a comprehensive program to improve open space and recreational opportunities within the San Gabriel and Lower Los Angeles Rivers Watershed that are consistent with the goals of flood protection, water supply, groundwater recharge, and water conservation. The WCA is also empowered to acquire and protect lands for watershed protection, conservation, natural open space, and recreational purposes.

The Joint Exercise of Powers Agreement entered into by the LACFCD and RMC contains several terms and conditions regarding fiscal controls over expenditures of public funds. The WCA is required to adopt an annual budget in a form approved by the RMC and LACFCD. The WCA may only disburse funds pursuant to a budget that has been adopted by the WCA and approved by the Board and the governing board of the RMC.

The WCA budget for Fiscal Year 2015-16 has been adopted by the governing board of the WCA and approved by the governing board of the RMC. Copies of the WCA and RMC resolutions are enclosed (Resolution Nos. 2015-24 and 2015-15, respectively).

ENVIRONMENTAL DOCUMENTATION

The approval of the WCA's annual budget is not a project pursuant to the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the CEQA Guidelines. This proposed action is a fiscal activity that does not involve any commitment to a specific project, which may result in a potentially significant physical impact on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The project will not have an impact on current County services or projects currently planned. The LACFCD will gain benefit from this action through the sustained operation of the WCA and the continued partnership with the RMC in developing projects of mutual interest.

CONCLUSION

Please return four adopted copies of this letter to the Department of Public Works, Watershed Management Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER
Director of Public Works

GF:ARG:sw

Enclosures

cc: Chief Executive Office (Rochelle Goff)
Executive Office

**WATERSHED CONSERVATION AUTHORITY
CONSOLIDATED BUDGET FISCAL YEAR 2015-2016**

	Budget FYE 2015	Forecasted FYE 2015	Budget FYE 2016	\$ Change Budget '15 vs. Budget '16	% Change Budget '15 vs. Budget '16
Revenues					
General Administrative & Operating Revenue					
JPA Contributions	35,500	35,500	35,500	-	
Lease Revenue	243,729	218,136	244,380	651	
Property Management Contribution	10,000	10,000	10,000	-	
Fees-Citation	-	-	7,500	7,500	
Fees- Filming	-	-	1,500	1,500	
Other Miscellaneous Revenue	10,920	18,647	2,000	(8,920)	
Subtotal-General Administrative & Operating	300,149	282,283	300,880	731	0%
Grants and Special Projects Revenue					
Grant-Rivers & Mountains Conservancy	1,850,263	1,334,717	1,055,193	(795,070)	
Grant-LA County Flood Control District	224,000	280,000	110,940	(113,060)	
Grant-SEP	616,816	177,128	790,041	173,225	
Grant-Other Federal, State, County & Local Funds	4,276,565	452,653	2,438,534	(1,838,031)	
Other-Consultant Contracts	-	-	152,430	152,430	
Other-Mitigation Revenue	-	-	-	-	
Other-Donations	-	-	-	-	
Other-Miscellaneous	-	-	142,452	142,452	
Subtotal-Grants and Special Projects	6,967,644	2,244,498	4,689,590	(2,278,054)	-33%
Total Revenue	7,267,793	2,526,781	4,990,470	(2,277,323)	-31%
Expenses					
General Administrative Expenses					
Insurance/Insurance Bond	4,250	2,521	3,000	(1,250)	
Equipment & Software	-	-	-	-	
Office Supplies	500	600	500	-	
Postage	500	20	500	-	
Printer Supplies	500	42	500	-	
Training	3,000	2,165	3,000	-	
Travel	5,300	2,760	5,300	-	
Dues & Subscriptions	-	-	800	800	
Wireless Phones	1,800	1,423	1,400	(400)	
Fiscal Services Auditor-Controller	66,000	47,725	53,000	(13,000)	
Personnel Services	3,500	2,444	3,500	-	
Other/Not Classified	1,500	1,492	1,500	-	
Financial Audit Services	5,000	5,000	5,000	-	
Funding Opportunities	23,760	22,600	42,000	18,240	
Grant Writing	10,000	-	10,000	-	
Information Technologies	15,000	8,786	15,000	-	
Legal Services	24,000	-	24,000	-	
Strategic Planning	12,000	-	12,000	-	
Subtotal-General Administrative	176,610	97,578	181,000	4,390	2%
Personnel					
Salaries	289,600	232,909	369,935	80,335	
Benefits	114,963	67,427	104,262	(10,701)	
Employer Taxes	-	-	41,582	41,582	
Subtotal-Personnel	404,563	300,336	515,779	111,216	27%
General Operational Expenses					
Insurance	14,200	14,650	17,550	3,350	
Security	3,372	3,232	3,600	228	
Building Maintenance and Repair	4,075	6,417	30,500	26,425	
Grounds Maintenance and Repair	2,000	-	5,000	3,000	
Electricity	-	-	15,403	15,403	
Propane	-	-	5,500	5,500	
Other Utilities	22,094	22,043	3,150	(18,944)	
Trash Removal	5,000	4,349	5,500	500	
Water System Operation/Irrigation	63,330	36,148	44,521	(18,809)	
Property Management	10,000	10,000	10,000	-	
Deferred Maintenance Contingency	10,907	3,346	10,941	34	
Janitorial Services	11,000	10,620	7,000	(4,000)	
Ranger Services	92,000	76,542	92,000	-	
Weed Abatement	19,000	6,474	19,000	-	
Subtotal-General Operational	256,978	193,821	269,665	12,687	5%
Grants and Special Projects Total Expense-Capital Outlay					
Grant-Rivers & Mountains Conservancy	1,745,438	683,537	939,097	(806,341)	
Grant-LA County Flood Control District	201,600	50	100,800	(100,800)	
Grant-SEP	572,816	28	790,042	217,226	
Grant-Other Federal, State, County & Local Funds	3,415,860	61,415	2,075,223	(1,340,637)	
Other-Consultant Contracts	-	-	-	-	
Other-Mitigation Revenue	-	-	-	-	
Other-Donations	-	-	-	-	
Other-Miscellaneous	-	-	118,864	118,864	
Carryover	493,928	1,190,006	-	(493,928)	
Subtotal-Grants and Special Projects	6,429,642	1,935,046	4,024,026	(2,405,616)	-37%
Total Expense	7,267,793	2,526,781	4,990,470	(2,277,323)	-31%
Change In Net Position Before Transfers					
Transfers In	204,152	65,974	738,074	533,922	
Transfers Out	(204,152)	(65,974)	(738,074)	(533,922)	
Change In Net Position	-	-	-	-	

Item 14

[illegible]

Enclosure A
Appendix

WATERSHED CONSERVATION AUTHORITY
EXPANDED BUDGET FISCAL YEAR 2015-2016

Item 14

	General Fund	Operational Duck Farm	Operational Mt. Baldy	Operational Citrus Heights	Operational El Encanto	Operational Parque Dos Rios	Operational Walnut Creek	Payroll and Accrued Leave	Grant & Special Project	Preliminary Budget FY 2015-2016
Personnel										
Salaries	-	-	-	-	-	-	-	369,935	-	369,935
Benefits	-	-	-	-	-	-	-	104,262	-	104,262
Employer Taxes	-	-	-	-	-	-	-	41,582	-	41,582
Subtotal Personnel	-	-	-	-	-	-	-	515,779	-	515,779
General Operational Expenses										
Insurance	-	2,400	1,600	100	13,250	100	100	-	-	17,550
Security	-	1,800	-	-	1,800	-	-	-	-	3,600
Building Maintenance and Repair	-	4,500	-	-	25,000	1,000	-	-	-	30,500
Grounds Maintenance and Repair	-	2,000	-	-	2,000	1,000	-	-	-	5,000
Electricity	-	403	-	-	15,000	-	-	-	-	15,403
Propane	-	-	-	-	5,500	-	-	-	-	5,500
Other Utilities	-	-	-	-	3,150	-	-	-	-	3,150
Trash Removal	-	2,000	-	-	3,500	-	-	-	-	5,500
Water System Operation/Irrigation	-	12,521	-	-	32,000	-	-	-	-	44,521
Property Management	-	3,750	250	250	3,750	500	1,500	-	-	10,000
Deferred Maintenance Contingency	-	6,541	-	-	4,400	-	-	-	-	10,941
Janitorial Services	-	-	-	-	7,000	-	-	-	-	7,000
Ranger Services	-	40,000	2,000	-	41,000	2,000	7,000	-	-	92,000
Weed Abatement	-	12,000	-	-	4,000	-	3,000	-	-	19,000
Subtotal-General Operational	-	87,915	3,850	350	161,350	4,600	11,600	-	-	269,665
Grants and Special Project Total Expense-Capital Outlay										
Grant-Rivers & Mountains Conservancy	-	-	-	-	-	-	-	-	939,097	939,097
Grant-LA County Flood Control District	-	-	-	-	-	-	-	-	100,800	100,800
Grant-SEP	-	-	-	-	-	-	-	-	790,042	790,042
Grant-Other Federal, State, County & Local Funds	-	-	-	-	-	-	-	-	2,075,223	2,075,223
Other-Consultant Contracts	-	-	-	-	-	-	-	-	-	-
Other-Mitigation Revenue	-	-	-	-	-	-	-	-	-	-
Other-Donations	-	-	-	-	-	-	-	-	-	-
Other-Miscellaneous	-	-	-	-	-	-	-	-	118,864	118,864
Subtotal-Grants and Special Projects	-	-	-	-	-	-	-	-	4,024,026	4,024,026
Total Expense	181,000	87,915	3,850	350	161,350	4,600	11,600	515,779	4,024,026	4,990,470
Change In Net Position Before Transfers	(145,500)	40,110	(3,600)	(100)	(62,995)	32,400	(10,100)	(515,779)	665,564	-
Transfers In	145,500	-	3,600	100	62,995	-	10,100	515,779	-	738,074
Transfers Out	-	(40,110)	-	-	-	(32,400)	-	-	(665,564)	(738,074)
Change In Net Position	-	-	-	-	-	-	-	-	-	-

**WATERSHED CONSERVATION AUTHORITY
PERSONNEL BUDGET FISCAL YEAR 2015-2016**

	Budget FYE 2015	Actual as of 4/30/15	Additional Projected through 6/30/15	Forecasted FYE 2015	Budget FYE 2016	\$ Change Budget '15 vs. Budget '16
Expense Detail						
Salaries	\$ 289,601	\$ 184,959	\$ 47,950	\$ 232,909	\$ 369,935	\$ 80,334
Benefits	\$ 114,963	\$ 59,877	\$ 7,550	\$ 67,427	\$ 104,262	\$ (10,701)
Employer Taxes	\$ -	\$ -	\$ -	\$ -	\$ 41,582	\$ 41,582
Personnel Subtotal	\$ 404,564	\$ 244,836	\$ 55,500	\$ 300,336	\$ 515,779	\$ 111,215
Total Expense ¹	\$ 404,564	\$ 244,836	\$ 55,500	\$ 300,336	\$ 515,779	\$ 111,215

Personnel Detail											
		FY 14/15 Wages	% Adjustment	Wage Increase	Hrs	Total Annual	Benefits	Employer Taxes	Total Comp		
Deputy Executive Director (FT) ²	Active	35.19	2%	35.89	2080	\$ 74,659	\$ 19,547	\$ 8,216	\$ 102,423		
Project Manager III (FT) ³	Anticipated		2%	34.68	2080	\$ 72,134	\$ 18,309	\$ 7,832	\$ 98,275		
Fiscal Manager (FT) ²	Active	27.31	2%	27.86	2080	\$ 57,949	\$ 14,128	\$ 6,430	\$ 78,507		
Project Manager I (FT) ²	Active	23.71	2%	24.18	2080	\$ 50,303	\$ 17,205	\$ 5,765	\$ 73,273		
Project Manager I (FT) ²	Active	22.95	2%	23.41	2080	\$ 48,691	\$ 11,481	\$ 5,339	\$ 65,510		
Associate PM (FT) ³	Anticipated		2%	17.85	2080	\$ 37,128	\$ 11,674	\$ 4,372	\$ 53,173		
Admin Assistant (FT) ²	Active	13.70	2%	13.98	2080	\$ 29,071	\$ 11,918	\$ 3,628	\$ 44,618		
TOTAL						\$ 369,935	\$ 104,262	\$ 41,582	\$ 515,779		

Notes:

- 1- 27% increase in budgeted salaries from FY14-15 vs. FY 15-16 is reflective of two FT positions (Project Manager III & Associate PM) being added. Final FY 14/15 budget included 2 PMI positions and 1 Associate PM position added for approximately 1/2 of the fiscal year. WCA hired only one of PMI position previously budgeted for.
- 2- A 2% COLA adjustment is being added to active employee salaries.
- 3- A 2% merit increase is being added to the positions that the WCA plans to hire for in FY 15/16. The employee handbook allows for a 2% increase following the introductory period of employment upon a satisfactory employee review.

June 25 2015 - Item 14

RESOLUTION 2015-24

**RESOLUTION OF THE WATERSHED CONSERVATION AUTHORITY APPROVING
THE FINAL BUDGET FOR FY 15/16.**

WHEREAS, The Watershed Conservation Authority has been established as a joint powers agency between the Rivers and Mountains Conservancy (RMC) and the Los Angeles County Flood Control District (District); and

WHEREAS, the Watershed Conservation Authority (WCA) has further been established to focus on projects which will provide open space, habitat restoration, and watershed improvement projects in both the San Gabriel and Lower Los Angeles Rivers watershed; and

WHEREAS, this action will approve the final budget for FY 15/16; and

WHEREAS, the proposed action is exempt from the provisions of the California Environmental Quality Act; NOW

Therefore be it resolved that the WCA hereby:

1. **FINDS** that this action is consistent with the purposes and objectives of the WCA.
2. **FINDS** that the actions contemplated by this resolution are exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA).
3. **ADOPTS** the staff report dated June 25, 2015.
4. **APPROVES** the Watershed Conservation Authority final budget for FY 15/16.

~ End of Resolution ~

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Motion *Janet Chin* Second: *Roberto Vazquez*
Ayes: 4 Nays: 0 Abstentions: 0

Resolution 2015-24

Passed and Adopted by the Board of the
WATERSHED CONSERVATION AUTHORITY
On June 25, 2015

ATTEST:



Terry Fujimoto
Deputy Attorney General



Brian Mejia, Governing Board Chair

June 22, 2015 -Item 8

RESOLUTION 2015 - 15

**RESOLUTION OF THE SAN GABRIEL AND LOWER LOS ANGELES
RIVERS AND MOUNTAINS CONSERVANCY (RMC) APPROVING THE
WATERSHED CONSERVATION AUTHORITY FINAL FY 2015/16
BUDGET.**

WHEREAS, The legislature has found and declared that the San Gabriel River and its tributaries, the Lower Los Angeles River and its tributaries, and the San Gabriel Mountains, Puente Hills, and San Jose Hills constitute a unique and important open space, environmental, anthropological, cultural, scientific, educational, recreational, scenic, and wildlife resource that should be held in trust to be preserved and enhanced for the enjoyment of, and appreciation by, present and future generations; and

WHEREAS, the RMC is a state agency created to acquire and manage public lands within the Lower Los Angeles River and San Gabriel River watersheds, and to provide open space, low impact recreational and educational uses, water conservation, watershed improvement and wildlife and habitat restoration and protection; and

WHEREAS, the Los Angeles County Flood Control District ("DISTRICT"), is a flood control district, whose purpose is to provide for the control and conservation of the flood, storm and other waste waters of said district, to conserve such waters for beneficial and useful purposes and to protect from damage from such flood or storm waters, the harbors, waterways, public highways and property; and

WHEREAS, it is the goal of both the RMC and the DISTRICT to provide for a comprehensive program to expand and improve the open space and recreational opportunities for the conservation, restoration and environmental enhancement of the San Gabriel and Lower Los Angeles Rivers Watershed area consistent with the goals of flood protection, water supply, groundwater recharge and water conservation; and

WHEREAS, The Watershed Conservation Authority has been established as a joint powers agency between the RMC and the District to implement projects which will provide open space, habitat restoration, and watershed improvement projects in both the San Gabriel and Lower Los Angeles Rivers watershed; and

WHEREAS, The RMC must approve the Watershed Conservation Authority budget; and

WHEREAS, This action is exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA); and NOW

Therefore be it resolved that the RMC hereby:

1. FINDS that this action is consistent with the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Act and is necessary to carry out the purposes and objectives of Division 22.8 of the Public Resources Code.
2. FINDS that the actions contemplated by this resolution are exempt from the

Resolution 2015-15

environmental impact report requirements of the California Environmental Quality Act.

3. ADOPTS the staff report dated June 22, 2015.
4. APPROVES the final FY 15/16 budget for the Watershed Conservation Authority.

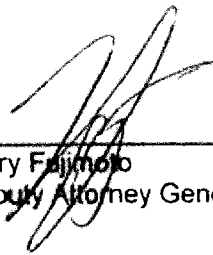
~ End of Resolution ~

Motion DBertone Second: J Bishop
Ayes: 9 Nays: 0 Abstentions: 0

Passed and Adopted by the Board of the
SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS
CONSERVANCY on June 22, 2015.


Frank Colonna, Chair

ATTEST:


Terry Fajimoto
Deputy Attorney General